



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
January 19, 2021 4:30 PM via Zoom

Members Present: Charles Baldwin, Jane Boutwell, Carl Clark, Virginia Cluse, Lance Grahn, Thomas Harwood, Carol Henderson, Cindy Klein, Larry Pavone, Maria Placanica, John Wilson, Vince Peterson, Judy Toles, Deborah Tominey

Members Absent: David Spies

Staff Present: April Caraway, John Myers, Lauren Thorp, Laura Domitrovich, Patricia Shephard, Valdeoso Patterson, Ilona Roth-Cohn and Crystal Crites

Guests: Joe Shorokey, Alta; Matt Kresic, Cadence Care Network; Coleman; Joe Caruso, Compass and Renee Fox, Tribune Chronicle

Preliminary

1. Thomas Harwood called the meeting to order at 4:30 PM.
2. Debbie Tominey called the roll of members and certified that a quorum was present.
3. Lance Grahn made a motion, seconded by Carol Henderson, to approve the November 17, 2020 Board meeting minutes. A roll call vote was taken with fourteen members present and the motion passed unanimously.

Report from the Executive Director

1. State Update – ED Caraway reported that SOR 2.0 is federal money that is grant funded by OhioMHAS. Lauren Thorp wrote for the grant and shared that funds will go to several contract agencies and one new agency, Flying High. ED Caraway shared that she is meeting with the State Representatives about the work of the Board and was also invited to meet with Congressman Tim Ryan about homelessness. After the meetings, a thank you letter will go out with our annual report and state behavioral health priorities established with our Board Association.
2. Local Update – President Harwood reminded members that due to Jeff Goodman’s resignation because of a conflict of interest after a property purchase, the Board needs a new Vice President. Virginia Cluse and Carol Henderson nominated themselves for the Vice President position. A roll call vote was conducted and after a very close outcome, Virginia Cluse was elected Vice President. President Harwood then appointed Carol Henderson as Chair of Administrative Committee since a vacancy was created when Virginia was elected Vice President.

ED Caraway referred members to the PPE update in the Board packet. She shared her appreciation for the \$4,394.00 the Auditor’s Office allocated from their Cares Act funding for some of those purchases. Board staff coordinate distribution of PPE and cleaning supplies to agencies, group homes, recovery houses and shelters on a weekly basis. OhioMHAS is requiring vaccination tracking by Boards. We update a spreadsheet almost daily to track and share that data with the state department and local health departments. ED Caraway then spoke of homeless and crisis response. She and Julie Green from the Planning Commission partnered on a grant in late December for \$90,000 to continue the project to shelter and then find permanent housing for homeless Trumbull County residents. ED Caraway requested support from the Board to pursue a long-term solution to

provide shelter to the homeless population and 24/7 crisis services for those with behavioral health needs. This will likely include the need for additional Board funding to meet other grant match requirements and funds for staffing. The Board expressed their support of the project. ED Caraway then shared pictures of the remodel of the Crossroad's kitchen recently completed by Coleman. Information about Coleman's new residential program, located on Belmont Ave, was also shared. This is permanent supportive housing that will help many difficult to place clients. ED Caraway then shared that three new applications for the Board have been received and they have all been forwarded to the commissioners for their consideration. President Harwood stated that he had a conversation with Commissioner Frenchko about the Board's application process.

3. Finance Report – Patricia Shepherd, CPA, reviewed the November 2020 and December 2020 unaudited Revenue and Expenditure Reports. After mid-year adjustments the monthly increase is \$180,452 per month; multiplied over the next 8 months, the total increase is \$1,443,619.2. When you add the cash decrease there is a reduction in undesignated cash balance of \$1,985,483.17. Ms. Shepherd noted that this number will always change based on the actual cash balance fluctuations and every time adjustments are made to the budget.

Committee Reports

1. Addictions and Mental Health Program Committee - President Harwood stated there was a meeting on January 5, 2021 and he highlighted the minutes in the board packet.
2. Administrative Committee – Chairperson Virginia Cluse indicated there was no meeting. ED Caraway indicated one will be scheduled with Carol Henderson in March.
3. Budget and Finance Committee – Treasurer Maria Placanica stated there will be a meeting February 23, 2021 at 4:30 PM.

Announcements/Community Partnerships/Information

1. ED Caraway called attention to the Tribune article “Discard medicines in provided bags.” The article highlighted work of the ASAP Coalition and noted that Ohio had the second-highest rate of drug overdose deaths in the country.
2. ED Caraway announced the United States Census 2020 recognized Board staff for our assistance in helping with the census.
3. Carol Henderson is assisting women who are having difficulty finding employment and housing due to a felony on their record.

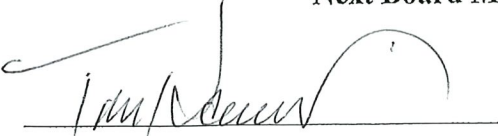
New Business


1. Vince Peterson made a motion to approve the November 2020 Revenue and Expenditure Report held subject to audit. Cindy Klein seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting and the motion passed unanimously.
2. Judith Toles made a motion to approve the December 2020 Revenue and Expenditure Report held subject to audit. Charles Baldwin seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting and the motion passed unanimously.
3. Vince Peterson made a motion to approve the resignation of Jeffrey Goodman, with heartfelt gratitude for his service on the Board. John Wilson seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting and the motion passed unanimously.


Adjournment


John Wilson made a motion to adjourn the meeting at 5:45 PM. Carol Henderson seconded the motion.

Next Board Meeting – February 16, 2020 at 4:30 PM


Tom Harwood, President


Debbie Tominey, Secretary


April J. Caraway, Executive Director


Date

